**ODEN’s Disability Employment Service Award**

for *Outstanding Employment Service Provider*

**Introduction**

The ODEN Disability Employment Service Award Program is a series of awards to recognize and celebrate the successes of our members and employment service providers who serve the disability community and their positive impact on the sector, the disability community, the business community, and their local communities.

The application form is also available in **Microsoft Word**. For an alternative form or any further enquiries, please contact us via [info@odenetwork.com](http://info@odenetwork.com).

**Please submit the application by July 31 at 11:59 p.m. Eastern Time.**

**Section 1 Basic Information**

*Name of the Nominated Employment Service Provider: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Name of the Applicant/Nominator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Position of the Applicant/Nominator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Work Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Work Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Employment Service Provider Website: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Your Relationship to Nominated Employment Service Provider \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Is the nominated Employment Service Provider a member of ODEN in good standing?*

[ ]  Yes [ ]  No Unsure [ ]

*Does the nominated Employment Service Provider offer employment services to jobseekers who have a disability?*

 [ ]  Yes [ ]  No Unsure [ ]

**Section 2 Application**

*Please describe the Employment Service Provider’s scope of work and the relevant accomplishments and/or achievements. Consider any quantified outcomes, any significant achievements and accomplishments, and/or any positive feedback from clients, etc. [Max. 300 words]*

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*Please describe the organization’s initiative to achieve inclusion, diversity, equity, and accessibility in service delivery. Consider any policy, initiative, and/or framework to make their workplace as well as workplaces their clients join more inclusive and accessible. [Max. 300 words]*

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*Please describe the organization’s initiative to build connections and engage with businesses. Consider any quantified outcomes and/or any successful case of business engagement. [Max. 300 words]*

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*Please describe the organization’s initiative to promote inclusive hiring and dispelling myths about hiring people who have a disability. Consider any education and/or marketing initiatives done to promote Inclusive Hiring to businesses. [Max. 300 words]*

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*Please describe the organization’s initiative to build connections and engage with community stakeholders, such as family, school boards, and other service providers outside employment. Consider any quantified outcomes and/or any successful case of community engagement. (Maximum300 words)*

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*Please describe the organization’s partnership initiative and/or collaboration in minimizing employment barriers for people who have a disability. Consider any highlights of the collaboration and/or partnership with community stakeholders. (Maximum300 words)*

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**Section 3** **Impact Statement**

Please provide a 500-word (maximum) impact statement stating how the nominated Employment Service Provider is the ideal recipient of the award.

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**Section 4 Letters of Support.**

Please provide two letters of support from peer or community members (e.g. partner business, community organization, educators, family networks, etc.) who can comment on the contribution and impact the nominated Employment Service Providers has had on the disability employment sector and the community at large.

Please send the two letters of support to info@odenetwork.com. Use the subject line “Disability Employment Service Award for Outstanding Employment Service Provider-Letter of Support” and be sure to add in the body of the email:

1. Name of the Nominated Employment Service Provider
2. Name of the Applicant/Nominator
3. Position of the Applicant/Nominator

**Thank you for your time and effort in completing the application.**

**For more information about ODEN, please visit** [**www.odenetwork.com**](http://www.odenetwork.com)**.**